



UNITED STATES DISTRICT COURT
DISTRICT OF NEW JERSEY
(www.njd.uscourts.gov)
E-FILING REGISTRATION FORM

Requirements: An attorney seeking to file documents electronically must be (1) admitted to practice in the United States District Court for the District of New Jersey and be a member in good standing with the Court pursuant to Local Civil Rule 101.1 or (2) authorized to represent the United States of America.

Instructions: Complete this form to request an Electronic Case Filing (ECF) account from the United States District Court, District of New Jersey. Complete and submit the signed form and present it to the Clerk's Office in person or by U.S. mail at the address provided. **After verification, your user id and password will be electronically mailed to your e-mail address within two weeks.**

(Please type your full name, including suffix, e.g., Sr., Jr., II, III, etc.)

First Name: _____ Middle Name: _____ Last Name: _____

E-Mail Primary: _____ Telephone: _____

Secondary: _____ (Also receives NEF)

Affiliation/Firm: _____

Address : _____ Office Telephone: _____

: _____

City : _____ State : _____ ZIP: _____

Please provide an alpha, numeric, or alphanumeric code (unique personal identifier such as mother's maiden name) that will be maintained confidentially for confirming your identity should you require your password changed or reassigned. _____

Are you admitted to the bar of the District of New Jersey and a member in good standing or an attorney otherwise authorized to represent the United States? ☐ Yes ☐ No ☐ Check if registered Gov. Atty. entering private practice

Date admitted to the bar of this Court or authorized to represent the United States: _____ (mm/dd/yyyy)

Attorney ID: _____ (Initials of first and last name, and last four digits of Soc. Sec. No.)

By signing this form, you certify that you have completed ECF tutorial training on the court's web site at www.njd.uscourts.gov or hands on training. It is recommended that you establish a PACER account which can be accomplished by visiting the PACER web site at pacer.psc.uscourts.gov.

By submitting this form, I hereby agree to abide by all Court rules, orders, policies and procedures governing the use of the electronic filing system. Pursuant to Fed. R. Civ. P. 5(b) and 77(d), I also consent to receive service of documents and notice of filings by electronic means via the court's electronic filing system in the circumstances permitted under those rules, orders, policies and procedures. I understand that the combination of user i.d. and password will serve as the signature of the attorney filing the documents pursuant to Rule 11 of the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure and the Local Rules of this court. Therefore, as a participating attorney, I agree to protect the security of my password and immediately notify the court if I suspect my password has been compromised. Also, as a participating attorney, I will promptly notify the court if there is a change in my personal data, such as name, e-mail address, firm address, telephone number, etc., pursuant to Local Civil Rule 10.1.

Appearance in a Criminal Case:

Check if registering under Local Civil Rule 101.1(j) that provides that 101.1 "does not govern the appearance of attorneys representing defendants in a criminal case." Docket # _____

Appearance in a MDL Case:

Check if registering under Out-of-State attorney representing a party in an action transferred to NJ pursuant to an Order issued by the Judicial Panel on Multidistrict Litigation. Docket # _____

/S

Signature

Date

COURT USE ONLY:

ATTY ADMIN _____

User Code Assgn: _____

Password Assgn : _____

Submit completed Registration Form by e-mail to: ecfreg@njd.uscourts.gov

(Registration process is approximately 2 weeks.)